

**Skyline Mountain Special Services District  
2201 Skyline Mountain Resort  
Fairview, UT 84629**

Sept 4<sup>th</sup>, 2007

**AGENDA for SSD Meeting to be held Wed, September 5<sup>th</sup>, 2007 at 7:00 p.m. at the Clubhouse of  
Skyline Mountain Resort**

- ✓ 1. Meeting called to order by acting vice chair, Jay Hansen.
- ✓ 2. Nominations and selection of officers for the coming term.
- ✓ 3. Review of Minutes of previous meeting held June 23<sup>rd</sup>, 2007
- ✓ 4. Review of Bank balances
- ✓ 5. Should we have an outside audit to bring us up to speed with the changes in the board?
- ✓ 6. Should we have an accountant or accounting firm do monthly financials rather than just annual?
- ✓ 7. Time and place of future meetings.
- ✓ 8. Show the new board members where our files are.
- ✓ 9. Discussion of water samples and discussion on appointing either Joe or Everett (both of whom are certified water system operators) as our system operator.
10. ✓ Open discussion on roles and responsibilities of Board members.
  - ✓ a. Should we hire Orson to be our meter reader?
  - ✓ b. Who should handle water sampling?
  - ✓ c. Should we record and transcribe minutes afterward and should we hire one of the SMR admin people to do such transcription?
  - ✓ d. Could we ask them to post previous minutes to the web site?
  - ✓ e. Remember to keep track of miles due to the change approved to pay current IRS mileage rates for official duties.
- ✓ 11. Propose a joint meeting between SMR and our Board to set a common agenda and bring each other up to speed on such things as the water project; prospective roads; power projects etc.
- ✓ 12. Thank former Board members for their service.
- ✓ 13. Discussion on how the water is billed (i.e.) full time vs. part time and what steps we need to take to invoice on a use basis especially for full time users.
14. Review of projects and bids to date.

- a. Asphalt patch on Eagle, Juniper and Sports Haven Drive + East gate entrance and Birch Creek Road entrance to cement drain.
- b. Information from Brothersen on main well rehab as spelled out by Jack Rodgers.
- c. Should we get bids on 3 areas of Juniper Drive, south end of Choke Cherry and the Deer Valley Drive project? Should the D V Dr one be separate?

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15. Furnish each member a copy of the "new" lease between SSD and SMR and review for a vote on adoption.
16. Review letters from members:
  - a. Randy and Judy Berg have GC lot and would like water, elec, graveled road. What lot? Timetable?
  - b. Voice mail-letter from Mace requesting action on Choke Cherry.
- ✓ 17. Member items for the Board.
18. Other Board member items.
19. Approve and pay the bills outstanding. Review outstanding payables that are known.