SMSSD Budget Hearing and Board Meeting

Minutes

22130 North 11750 East

Fairview, UT 84629

December 14, 2019

**Meeting called to order at 10am**

**Welcome and Facilitator:**  Craig Godwin

Attendance:

Craig Godwin

Don Hunter

Jeff Dymock

Gene Nielson

Roy Fox

Jeremy Fox

Good Morning and welcome to Skyline Mountain Special Services District Meeting. We will begin the meeting and then ask for a motion to adjourn to our Budget Public Hearing meeting for 2020.

* Jeff Dymock motioned to close this meeting and move to the Budget Public Hearing meeting.
* Don Hunter seconded the motion. All were in favor – none opposed.
* Motion made and seconded to adjourn this meeting and to move to our Budget Hearing meeting for 2020. As a note, this meeting meets all the requirements for the State as a Public meeting and a Public Hearing meeting.

**Budget Hearing:**

We open the Budget Hearing for 2020 and look at our 2019 budget as part of that process. Roy reviewed the 2019 Proposed final budget with the Board Members. On the profit and loss statement, the only thing that will change will be income for the remaining days in December (15 more days). The 2019 Proposed Budget will not be final until end of year. (Also, not anticipating any bills to come through during the last few days of the year).

Do we have a motion to approve the 2019 proposed budget as nearly final through December 14, 2019 year to date?

* Gene Nielson made a motion to approve the proposed Budget for 2019.
* Don Hunter seconded the motion. All were in favor and none opposed.
* The 2019 Proposed Budget stands as approved as nearly final.

For 2020 we need to change the 2020 format slightly. If anybody has questions as to why the change was made, please contact Matt Squire for more details. For 2020, instead of going off what was collected in 2019 as done in the past, we need to put in actual numbers that we know we’ll collect.

Roy shared the different lot sections in the resort, the amount paid/month per lot type and the number of lots in that category. Anything extra such as water overages isn’t part of the pre-planning of the budget – we don’t plan on it but if it happens, it will be part of the income. Overages can offer a cushion at the end of the year.

Any questions on the 2020 proposed budget? (Matt Squire is including the interest expense for the bond and including it upfront and the depreciation expense for the bond.)

* Can we have a motion to accept the 2020 proposed Budget?
* Don Hunter made the motion to accept the proposed 2020 Budget
* Gene Nielsen seconded the motion. All were in favor – none opposed.
* Motion made to approve the 2020 proposed Budget.

Do I have a motion to close the Public Hearing on the Budgeting Process?

* Gene Nielsen motioned to close the Budget Hearing
* Jeff Dymock seconded the motion. All were in favor – none opposed
* Motion made to close the Budget Public Hearing

The Budget Hearing portion of the meeting closed and the regular Board Meeting commenced.

1. **Minutes:**

Any questions about the minutes from the October 12, 2019 meeting? If not, do I have a motion to accept these Meeting Minutes as being read and published?

* Gene Nielsen made the motion to accept the minutes as read and published
* Don Hunter seconded the motion. All were in favor and none opposed.
* Motion passed and minutes stand as submitted.
1. **Financials:**

Approval of current financials YTD:

* Don Hunter made the motion to accept the 2019 Financials YTD.
* Gene Nielsen seconded the motion. All were in favor – none opposed
* The motion has been made to accept and approve the 2019 YTD Financials through December 10th.
1. **Update on Water Systems:**

Booster pump repairs - the water break did a lot of damage with extensive repairs and Roy and Jeremy are still working on the sensors.

 Also, we have had PRV repairs. All the wells are on soft start. Have experienced issues on parts that are wearing out but even though there have been multiple repairs, the water system is doing well.

**Thad’s Peak Well Upgrade:**

The Engineering has been completed engineered drawings and bid documents which was approximately $18,578. – They were all approved by the Utah State division of drinking water to move forward with the project. When extra money comes in, then we will begin working on the Thad’s peak Well improvements.

**Update on Parson’s Well and Misc. Topics:**

* Awaiting to progress on the well when funds are available
* Roy suggested adding to our website, information about trying to get members or business who own equipment to donate and help the district with items such as cutting in the road at Thad’s peak well and equipment such as utility truck, backhoe, mini x, etc. Since SMSSD is a non-profit organization, letters from SMSSD could be generated and given to the individuals donating information for tax purposes.
* Craig Godwin shared letters he had written regarding the lot exchange at parsons well.
* Fire Mitigation discussion and needing a point person to represent SMSSD to work with the BLM. Grant money may be available. Gene will gather more information.
* Roy shared there have been a lot of questions on meters being damaged. He met with the Architectural Committee and brought the SMSSD Secondary Water Service Requirements Resolution 1-2017 updated 7-13-2019 form with pricing and policies on damage to meters or SMSSD properties with dollar charge associated with the damage “note customer it is customer responsibly for their contractors damage to our equipment or property.

The SMSSD board agrees that we should have the ability to read the meters and more controls need to be in place at the filling stations and those individuals who are tied in with the irrigation water that is reserved for the golf course usage. In addition, people are using the water from the springs in their cabins who shouldn’t be using it. More discussion needs to occur regarding getting more structure around having people pay for usage and especially for usage that is above and beyond what they are paying for.

**Closing:** Craig thanked all the participants for their assistance, dedication and time throughout 2019.

**Meeting adjourned**: Motion made by Gene Nielsen and seconded by Don Hunter. All were in favor – none opposed. The meeting was adjourned, and a suggestion was made to hold the next meeting in the March timeframe, 2020.