**Skyline Mountain Special Service District**

**2201 Skyline Mountain Resort**

**Fairview, Utah 84629**

**Minutes of Public Meeting held May 31st, 2013 at Skyline Mountain Resort Clubhouse, 11860 East Clubhouse Drive, Fairview, Utah 84629**

**Meeting called to order at 7:00 P.M. by Chairman Ed Collins:**

**Board Members Present**: Chairman, ED Collins; Secretary/Clerk, Roy Fox; Board Member, Herb Gilbert.

Treasure, Dawayne Coombs; on conference call for meeting

Vice President, Layne Lundstrom; Absent

Other members present: Everett Taylor (B-43), Scott Randall (B-18 +), Orson Stilson (B-66 & 67), Joe Hanks (B-1).

**Public Meeting Notice**: Ed Collins stated this meeting meets the public meeting requirements; was posted on Utah Public Notice website and was posted at 11860 East Clubhouse Drive, Fairview, Utah. E-mail of postings attached.

**Approval of minutes of previous meeting on March 6th, 2013:** Previous meeting minutes were sent out by email to all board members for review Dawayne Coombs made a Motion to Ratify the minutes. Roy Fox seconded the motion. Motion carried 4-0, Approved.

**Water Project Update:** Project Manager, Everett Taylor gave an update on progress of water project.

1. Weekly meetings with contractors and engineers proceeding on Mondays. This week’s update was that they have been working in C-section, water tank area.
2. Dale Cox has ordered water tank liner and will start working at the site any day.
3. Well drilling is down approximately 300’. They will be finishing the cleaning up the well in next few days. Monday they should be able to run a camera down the well.

**Other topics of discussion:**

1-Customers are having questions on PSI, pressure at the highest point is at 43 PSI.

2- Road Base will be replaced at 4”.

3- Checking on pricing for a fill station at water tank site.

4- Outside water hookups discussed.

**Water Collection Policy**: Ed read through the policy to make sure everyone is familiar with the policy. There was discussion on the disconnection and reconnection fees. Herb Gilbert made a Motion to accept Water collection policy. Dawayne Coombs seconded the motion. Motion carried 4-0, Approved.

**Water Collection Late Payment Letter:** QuickBooks creates a very good late payment and collection letters. Ed Collins made a Motion to accept the letters created by QuickBooks. Roy Fox seconded the motion. Motion carried 4-0, Approved.

**Financial Update:** Roy Fox went over update on finances.

**Online Bill Pay:** Discussion about adding Express bill pay for easy online bill paying. There is a Web based training we can schedule to check out this option.

**Members Questions:**

1. Orson Stilson (B-66 & 67) Asked if there could be a cost break on customers with multiple meters, 2ed meter? No there will not be any reduction was not figured in master plan.
2. Scott Randall (B-18 +) had a letter from Mont Pugmire that was read to the board about road surface after the pipe is put in. The answer is their will be 4” of road base replaced after the construction is finished. Scott suggested that the club take this opportunity to upgrade to 6” of road base.

**Executive Session**: Ed Collins stated there are some items that need to be discussed at this time in an Executive Session. Started at 8:10pm and came out of session at 8:30pm

**Adjournment**: Ed Collins motioned to adjourn the meeting. Roy Fox seconded the motion. Motion carried 4-0, Approved. Meeting closed at 8:31 P.M.