

Marshall S. Fox

From: "Kent Robison" <kentrobison@yahoo.com>
To: "marshall fox" <msf@cut.net>; "iav hansen" <ibirchcreek@aol.com>; "Roger Mace" <jarmco.inc@networld.com>; "everett taylor" <everetttaylor@comcast.net>
Sent: Sunday, October 12, 2003 5:04 PM
Attach: September 19, 2003 SSD Meeting.wps
Subject: Septmber 19. 2003 Board Minutes

Please see the attached minutes for the Septmeber 19, 2003 Board Meeting.

Kent

September 19, 2003 Minutes of the
SMR SSD Control Board Meeting

OPENED AT 6:15 P.M. ADJOURNED AT 8:48 P.M.

BOARD MEMBERS IN ATTENDANCE

Marshall Fox

Kent Robison

Roger Mace

Jay Hansen

Everett Taylor

OTHER PERSONS IN ATTENDANCE

Roy Slater

Max Henry

Burke Jackson

ITEMS DISCUSSED

The minutes from the previous meeting were presented and approved.

Roger Mace will review the budget as compared to the expenses. If needed, Roger will contact Mr. Ferner for some advice. Roger needs to get a copy of the financial statement for his computer. It was suggested that we change our budget to reflect 3 sections instead of 4 sections for next year.

The following bills were presented for approval and payment:

Shelley Excavation -

Invoice # 469 - \$1052.50

Invoice # 470 - \$170.00 (Roger will check on work)

Invoice # 471 - \$370.00 (Roger will check on work)

Invoice # 473 - \$255.00

Invoice # 471 - \$85.00

Mount Peasant City -

\$8.53 (power)

\$808.10

Central Valley Water -

Invoice # 0305878 - \$6.00

Chemtec Ford - \$1255.00

SMR- \$50.00 (pay for lease on roads and water)

Motion was made to pay bills, and motion passed unanimously.

The Board discussed the culinary water hydrant at the RV dump station. Motion was made to accept \$575 bid to run a 1-inch secondary water line to the RV dump station.

Roger mentioned that the water budget is over budgeted. Roy Slater suggested a change on the meter reading sheet. His proposed changes were discussed. He will read the meters on the 1st and 15th of each month to get a history of the gallons used by each member. Roy will take GPS readings to locate the meters of all members.

Roger checked on insurance and the Board is covered as an employee or volunteer.

Everett drafted a letter to all residents about contamination and backflow prevention. Everett has the results to some of the tests and is still waiting for the results on others. The Board will review them when they arrive. Some people still need to install meters.

To Do List:

Marshall will check with George about water at the cabins for meters.

Roger will draft a letter about outside watering for next year. The Board will review the letter at the next

meeting.

Jav and Roger will draft letters to Grames, Barber and Gueverra.

A motion was made to accept the letterhead created by Everett. It passed unanimously.

Kent will draft a letter to all contractors asking them to present us with a copy of their workers compensation insurance.

Jav will get the Thad's Peak well lifted next week and repair the drain.

Everett will check to see if we use Chicken Tracks Spring on the golf course so that we can prove up on the water right.

Roger will check on a 2 inch flow meter for Thad's Peak well.

Everett and Jav will meet Frandsen and Noble to review the water master plan.

Roger got a copy of the impact fees and water fees to review at the next meeting.

The capital improvement money for SMR was discussed. We will review next month after we get more information from accounting.

Everett reported on software to help with water usage and costs. The software cost approximately \$1900.

Kenneth Wilde from the Department of Environmental and Drinking Water Board has contacted Everett about funding for water projects. SSD Board will meet with SMR Board on October 15th to review water and roads lease agreement.

Everett will develop policies and procedures for public meetings from the sample furnished by Jan Ferner

A motion was made to put Kent on the checking account. It passed unanimously.

Max presented us with a bill from Shelly Excavation for cleaning the fish pond. We will submit it to Fred Johnson for payment from the grant money.

Marshall will ask Earl Seely to write a letter to SSD about his water line freezing in the winter.

Jav suggested that we install a tracer wire on all new water lines.

The next meeting will at the UP&L meeting in American Fork on Wednesday October 15th following the members representatives meeting.

Meeting closed at 8:48 pm.

ITEMS VOTED ON BY THE BOARD

Motion was made to pay bills, and motion passed unanimously.

Motion was made to accept \$575 bid to run a 1-inch secondary water line to the RV dump station.

A motion was made to accept the letterhead created by Everett. It passed unanimously.

A motion was made to put Kent on the checking account. It passed unanimously.

CARRY OVER ITEMS

See To Do List

Review water test results when they arrive

These minutes were approved and adopted by the governing board on the ___ day of _____, 2003.

Jay Hansen

Chairman

Kent Robison

Secretary

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