

SKYLINE MOUNTAIN SPECIAL SERVICE DISTRICT, UTAH

**RESOLUTION ADOPTING BILLING AND
COLLECTION ENFORCEMENT PROCEDURES
SEPTEMBER 27, 2012**

RESOLUTION NO. 2012-5

WHEREAS, the Skyline Mountain Special Service District, Sanpete County, Utah (the "District"), is seeking a proposed loan from the Utah Drinking Water Board for water system improvements; and

WHEREAS, the District may issue Water Revenue Bonds (the "Bonds") to finance the loan; and

WHEREAS, as part of the loan process, the District is required to adopt a resolution establishing collection enforcement procedures that take into account many factors, including the need to have sufficient revenue income for all outstanding water system debts, operation and maintenance costs, and any reserve funds.

NOW, THEREFORE, it is hereby resolved by the Governing Board of the Skyline Mountain Special Service District, Sanpete County, Utah, as follows:

Section 1. On September 27, 2012, the Governing Board of the District held a public and properly noticed meeting to consider procedures for billing and collecting water service fees.

Section 2. The Governing Board of the District hereby adopts the following Billing and Collection Enforcement Procedures, which shall take effect immediately.

BILLING AND COLLECTION ENFORCEMENT PROCEDURES

1. Fees Charged to Owner. All fees and charges made for water services shall be chargeable against, and payable by, the owner of the premises served by or to be served by the District's water system.
2. Periodic Billing Statements. The District shall cause invoices for water service to be rendered monthly, or periodically as set by the Governing Board of the District, at rates established in the District's fee schedule.
3. Delinquency. Fees and charges levied in accordance with the District's fee schedule and these procedures shall be a debt due to the District. All invoices rendered for water service, or any other valid charge made by the District, shall be deemed delinquent if not paid in full within thirty days after billing. The District shall give notice that the account is past due and delinquent, and that service will be discontinued without

appropriate arrangements or payment in full within thirty days of receipt of the notice of delinquency. If the debt is not paid with thirty days of receipt of the notice of delinquency, the District shall have the right to immediately terminate water service and enter upon private property for accomplishing such purpose. Reasonable collection and/or attorney fees and expenses shall be assessed and collected and must be paid in full prior to any reinstatement of service. The debt may be recovered by civil action or by other means provided in these procedures and under Utah law.

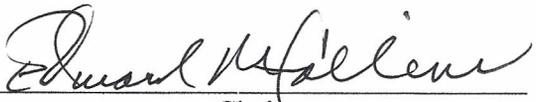
4. Collection, Accounting, and Costs. The District shall receive and collect the fees and charges levied under these procedures. In the event of partial payment, the District may apply said payment to any sums due for water service.

5. Lien Authority. In addition to any other remedies provided herein, the District may impose a lien on the property being served for failure to pay the applicable fees and charges, pursuant to the provisions of Utah law.

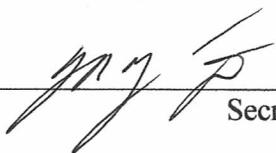
6. Restoration of Service. Water service shall not be restored until all charges, including the expense of termination and restoration of service, are paid in full.

7. Pursuant to a Water System Operating Agreement, or other agreement, the District may delegate the functions of billing and collecting the fees and charges for water service to Sports Haven International dba Skyline Mountain Resort or other capable third party.

APPROVED AND ADOPTED this September 27, 2012.


Chair

ATTEST:


Secretary

(SEAL)



EXHIBIT A

RECORD OF PROCEEDINGS

The Governing Board (the "Governing Board") of the District, met in public session at the regular meeting place of the Governing Board in Fairview, Utah, on September 27, 2012 (the "Meeting"), at the hour of 7:00 p.m., or as soon thereafter as feasible, with the following members of the Governing Board being present:

Ed Collins	Chair
Layne Lundstrom	Vice Chair
Monte Pugmire	Boardmember/Secretary
Dwayne Coombs	Boardmember
Roy Fox	Boardmember

Also present:

Absent: Monte Pugmire
Dwayne Coombs

which constituted all the members thereof.

After the Meeting had been duly called to order and after other matters were discussed, the foregoing resolution (the "Resolution") was introduced in written form and fully discussed.

A motion to adopt the Resolution was then duly made by Roy Fox and seconded by Layne Lundstrom and the Resolution was put to a vote and carried, the vote being as follows:

Those voting YEA: Ed Collins
Layne Lundstrom
Roy Fox

Those voting NAY:
None

Those Abstaining:
None

Other business not pertinent to the Resolution appears in the minutes of the Meeting. Upon the conclusion of all business on the Agenda and motion duly made and carried, the Meeting was adjourned.

CERTIFICATE OF SECRETARY

I, Monte Pugmire, the duly appointed and qualified Secretary of the District, do hereby certify that the attached Resolution is a true, accurate and complete copy thereof as adopted by the Governing Board at a public meeting duly held on September 27, 2012 (the "Meeting"). The persons present and the result of the vote taken at the Meeting are all as shown above. The Resolution, with all exhibits attached, was deposited in my office and is officially of record in my possession.

IN WITNESS WHEREOF, I have hereunto subscribed my signature and impressed hereon the official seal of the District, this September 27, 2012.

(SEAL)




Secretary

CERTIFICATE OF COMPLIANCE WITH
OPEN MEETING LAW

I, Monte Pugmire, the undersigned Secretary of the District do hereby certify, according to the records of the District in my official possession, and upon my own knowledge and belief, that in accordance with the requirements of Section 52-4-202, Utah Code Annotated, 1953, as amended, I gave not less than twenty-four (24) hours public notice of the agenda, date, time and place of the September 27, 2012, public meeting held by the governing body of the District as follows:

(a) By causing a notice, in the form attached hereto (the "Meeting Notice"), to be posted at the principal office of the District at least twenty-four (24) hours prior to the convening of the meeting, the Meeting Notice having continuously remained so posted and available for public inspection until the completion of the meeting; and

(b) By causing a copy of the Meeting Notice to be delivered to a newspaper of general circulation in the geographic jurisdiction of the District at least twenty-four (24) hours prior to the convening of the meeting.

(c) By causing the Meeting Notice to be posted on the Utah Public Notice Website at least twenty-four (24) hours prior to the convening of the meeting.

IN WITNESS WHEREOF, I have hereunto subscribed my official signature this September 27, 2012.





Secretary

(Attach Meeting Notice)

(Attached Proof of Posting of Meeting Notice on the Utah Public Notice Website)

Entity: Skyline Mountain Special Service District

Public Body: Skyline Mountain Special Service District

Subject:	Environmental Quality
Notice Title:	Public Hearing on Finding of No Significant Impact (FONSI)
Meeting Location:	11860 Est Clubhouse Dr Old Clubhouse Fairview 84629
Notice Date & Time:	September 27, 2012 7:00 PM - 9:00 PM
Description/Agenda:	<p style="text-align: right;">Ammended</p> <p>Agenda 9/26/2012, 3:18 pm</p> <ol style="list-style-type: none"> 1, Welcome new Board Member Roy Fox. 2 Review and approve Minutes from May 9, 2012 3 Public Hearing on the Environmental Report 4 Consideration and adoption of the Water System Operating Agreement with the Skyline Mountain Resort 5 Consideration of Resolution Adopting Fee Schedule Increase 6 Consideration of Resolution Adopting Billing and Collection Enforcement Procedures 7 Update on well location discussion 8 Other Business 9 Closed Session if necessary 10 Next Meeting Time and Place: 11 Adjournment

Notice of Special Accommodations: ADA Compliant

Notice of Electronic or telephone participation: N/A

Other information:

Contact Information: Dawayne Coombs
801-560-4365
capcoombs@hotmail.com

Posted on: August 27, 2012 06:51 PM

Last edited on: September 26, 2012 03:23 PM

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