

June 28, 2003 Minutes of the  
SMR SSD Control Board Meeting

**OPENED AT 5:00 P.M.**

**ADJOURNED AT 7:05 P.M.**

**BOARD MEMBERS IN ATTENDANCE**

Everett Taylor  
Marshall Fox  
Kent Robison  
Roger Mace  
Jay Hansen

**OTHER PERSONS IN ATTENDANCE**

Karl Russell

**ITEMS DISCUSSED**

Roger Mace nominated Jay Hansen for Chairman. Marshall Fox seconded the nomination. Unanimous vote in the affirmative. Marshall Fox nominated Kent Robison for Secretary. Roger Mace seconded the nomination. Unanimous vote in the affirmative. Kent Robison nominated Marshall Fox for Treasurer. Jay Hansen seconded the nomination. Unanimous vote in the affirmative.

The Board reviewed the financial statements. Karl Russell helped the Board to understand the budget process and requirements.

Everett Taylor was asked and agreed to be in charge of sending in reports to the State Safe Water Drinking Board and all water related items for the SSD.

Marshall Fox was to check the status of the tests sent in by Charles Riddle to the state.

Everett asked Jan Furner to educate us as to our responsibilities as Board Members of the SSD.

There will be a meeting on July 7th at 4:00 in Manti with the County Commissioner, SMR Board, SSD Board, SMR attorney and SSD attorney to review the process for obtaining deeds. After the meeting, Jan Furner will brief the SSD Board members as to their responsibilities.

The Board will discuss meeting times and how to notify SMR Members of meetings. It was suggested the meeting be held on the second Saturday of each month at 10:00 A.M. Work sessions will be held after the regular meetings as needed. No vote or motions are to be made at work sessions.

Everett Taylor presented us with the SMR annual drinking water quality report for 2002

and discussed the various tests that are required for compliance. We need to obtain a smooth tap for sampling.

Jay Hansen talked about emergency communication (cell phones). This will be discussed at next meeting. Jay Hansen also asked us to provide a list of our priorities.

Everett Taylor also discussed the master plan. The plan was never made public but should be.

The SSD will use the same bank and mailbox address. Marshall Fox will collect the mail. All bills will be reviewed at each meeting and then paid.

The SSD lawyer was discussed and will be discussed at a subsequent meeting.

Jay will obtain a filing cabinet for the office and give each Board Member a key.

An agenda will be prepared, posted in the clubhouse and followed for each meeting.

Everett Taylor made a motion to adjourn at 7:05 P.M.

#### **ITEMS VOTED ON BY THE BOARD**

Board positions

#### **CARRY OVER ITEMS**

Marshall Fox will report concerning the status of the tests sent in by Charles Riddle to the state.

Discuss meeting times and how to notify SMR Members of meetings.

Discuss emergency communications and a list of priorities for the SSD.

Discuss legal counsel for the SSD.