

U.S. DEPARTMENT OF COMMERCE Economics and Statistics Administration U.S. CENSUS BUREAU

Worksheet

E-7 (12-16-2016)

2017 CENSUS OF GOVERNMENTS SURVEY OF PUBLIC EMPLOYMENT & PAYROLL March 2017 - Major Special Districts and Agencies

OMB No. 0607-0452: Approval Expires 11/30/2018

DUE DATE:

April 27, 2017

Need help or have questions?

Visit

respond.census.gov/aspep

· Call

1-800-832-2839 weekdays, 8AM to 5PM ET

Email

ewd.employment.survey@census.gov

WORKSHEET

DO NOT use this worksheet to respond to the survey, it is intended to assist you with gathering and preparing your data prior to reporting online.

Return to respond.census.gov/aspep when you are ready to report online.

49121323800000

SKYLINE MOUNTAIN SPECIAL SERVICE DISTRICT

ATTN: MANAGER

2201 SKYLINE MTN

FAIRVIEW

UT 84629 - 5402

Title 13, United States Code, Sections 161 and 182 authorizes the Census Bureau to conduct this collection and to request your voluntary assistance. These data are subject to provisions of Title 13, United States Code, Section 9(b) exempting data that are customarily provided in public records from rules of confidentiality. Per the Federal Cybersecurity Enhancement Act of 2015, your data are protected from cybersecurity risks through screening of the systems that transmit your data.

This collection has been approved by the Office of Management and Budget (OMB). The eight-digit OMB approval number is 0607-0452 and appears at the upper right of this page. Without this approval we could not conduct this survey.

We estimate this survey will take an average of 10 minutes to 15 hours to complete, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

s the addressee title/department and Mark "X" only one box.	mailing add	dress the san	ne as shov	wn in the address lak	oel?
Yes – Go to 2	No -	Enter correct	informatio	n below	
Addressee Title or Department					
ATTN:					
Street 1					
Street 2					
City			State	Zip Code	
	Ves - Go to Addressee Title or Department ATTN: Street 1	Wark "X" only one box. Yes – Go to No – Addressee Title or Department ATTN: Street 1	Wark "X" only one box. Yes - Go to No - Enter correct Addressee Title or Department ATTN: Street 1	Wark "X" only one box. Yes – Go to No – Enter correct information Addressee Title or Department ATTN: Street 1 Street 2	Yes - Go to 2 No - Enter correct information below Addressee Title or Department ATTN: Street 1 Street 2

-	
<u>a</u>	Describing and any series of the series of t
4	Does this agency currently have paid employees and/or paid officials? Mark "X" only one box.
	Yes – go to 3
	No – go to 5
PAF	RT 1 - FULL-TIME EMPLOYEES STANDARD WEEKLY HOURS
3	Approximately how many hours per week do the majority of the full-time employees work?
	 Persons paid to work the number of hours that represents regular, full-time employment Temporary or seasonal employees who are working the number of hours that represents regular, full-time employment
	Exclude Employees on unpaid leave, unpaid officials, pensioners, and contractors and their employees
	Mark "X" only one box.
	A 40 hours C 34 to 37.4 hours E 30 to 31.9 hours
	B 37.5 to 39.9 hours D 32 to 33.9 hours F No Full-Time Employees
PAI	RT 2 - EMPLOYEES, PAYROLL, AND PART-TIME HOURS
	employees and TOTAL gross payroll amounts for both full-time and part-time employees? Please also report the number of part-time hours paid for each applicable pay period with part-time employees. Payroll Codes W = Weekly; B = Bi-Weekly; T = Twice a Month; M = Monthly; Q = Quarterly; S = Semi-Annually; A = Annually
	EXAMPLE If all full-time employees are paid bi-weekly, please provide the one bi-weekly payroll that includes March 12, 2017.
	A. Full-time employees and gross payroll for the pay period that includes March 12, 2017
	Full-time Number of Gross Payroll for Full-time Employees Payroll Code Full-time Employees \$Bil. Mil. Thou. Dol.
	B 1 5 6 2 9 5 3 2
	If you was the world his worlds and was time ampleyed a see paid monthly: places provide the data for
	If some part-time employees are paid bi-weekly and some part-time employees are paid monthly; please provide the data for the bi-weekly payroll that includes March 12, 2017 for the employees paid bi-weekly and the monthly data for the month of March for the employees paid monthly.
	B. Part-time employees, gross payroll, and nours for the pay period that includes March 12, 2017
	Part-time Number of Gross Payroll for Part-time Employees Code Part-time Employees SBil. Mil. Thou. Dol. Part-time Hours Paid
	B 1 0 3 6 3 0 7 7 2 2 5 2
	M 5 5 5 9 0 1 9 8 5

Include

Employees

- Current employees in paid leave status whether paid from the general, special, or Federal grant funds
- All elected or appointed officials paid any amount of pay or stipend (even small amounts of \$25 per meeting or \$100 annually) or paid on salary basis; by fees or commissions; on a per meeting basis; or a flat sum quarterly, semi-annually, or annually
- Temporary or seasonal employees working the number of hours that represent full-time employment should be reported as full-time employees
- Temporary or seasonal employees working less than the regular, full-time workweek should be reported as part-time employees

Payroll

- Salaries, wages, fees or commissions, as well as overtime, premium, and night differential pay
- Bonuses and incentive payments that are paid at regular pay periods
- Amounts withheld for taxes, employee contributions to retirement systems, etc.

Hours

 An estimate of hours worked during the pay period for part-time employees, not compensation on an hourly basis

Exclude

Employees

- Employees on unpaid leave, unpaid officials, pensioners, and contractors and their employees
- School system employees and payrolls

Pavroll

 Lump sum payments and the value of living quarters and subsistence allowances furnished to employees

Do not report

- Cumulative salaries since the beginning of the calendar or fiscal year
- Payroll amounts from last fiscal year
- Employer costs of non-wage employee benefits such as workers' compensation, FICA, health insurance, etc.

			Payroll Codes			
W = Weekly:	B = Bi-Weekly:	T = Twice a Month;	M = Monthly:	Q = Quarterly;	S = Semi-Annually;	A = Annually

A. TRANSPORTATION

1. Streets and highways 044

Include

- Employees performing maintenance, repair, construction, and administration of streets, alleys, sidewalks, roads, highways, bridges, and terminal and dock facilities for public ferries
- Employees performing engineering activities
- Employees performing traffic signal maintenance

Exclude

- Street cleaning employees (should be reported in item 8.)
- Sewer employees (should be reported in item 9.)

a. Full-time employees and gross payroll for the pay period that includes March 12, 2017

Full-time Payroll Number of Gross Payroll for Full-time Employees Code Full-time Employees \$Bil. Mil. Thou. Dol.

b. Part-time employees, gross payroll, and hours for the pay period that includes March 12, 2017

Part-time Number of Gross Payroll for Part-time Employees
Code Part-time Employees \$Bil. Mil. Thou. Dol. Part-time Hours Paid

Payroll Codes

W = Weekly;

B = Bi-Weekly;

T = Twice a Month;

M = Monthly; Q = Quarterly;

S = Semi-Annually;

A = Annually

2. Airports 001

Include

- Employees of publicly operated airfields and related facilities
- Airport police and airport firefighters

a. Full-time employees and gross payroll for the pay period that includes March 12, 2017

Payroll Code

Full-time Employees

\$Bil.

Gross Payroll for Full-time Employees Mil.

Thou.

b. Part-time employees, gross payroll, and hours for the pay period that includes March 12, 2017

Payroll Code

Number of Part-time Employees

\$Bil.

Gross Payroll for Part-time Employees Mil.

Thou.

Part-time Hours Paid

3. Sea and inland port facilities 087

- Employees of docks, wharves, harbors, piers, and warehouses
- · Employees regulating the water transportation industry

Exclude

- Employees of facilities for pleasure boats (should be reported in item 10.)
- Employees of terminals and dock facilities for public ferries (should be reported in item 1.)
- a. Full-time employees and gross payroll for the pay period that includes March 12, 2017

Payroll Code

Number of Full-time Employees

\$Bil.

Mil.

Thou.

Gross Payroll for Full-time Employees Dol.

b. Part-time employees, gross payroll, and hours for the pay period that includes March 12, 2017

Part-time

Payroll Code

Number of Part-time Employees

\$Bil.

Mil.

Gross Payroll for Part-time Employees Thou.

Dol.

Payroll Codes

M = Monthly; Q = Quarterly; S = Semi-Annually; A = Annually B = Bi-Weekly; T = Twice a Month; W = Weekly;

PUBLIC SAFETY

4. Fire protection

Exclude

- Forest fire protection employees (should be reported in item 11.)
- Rescue squad and emergency medical services employees not part of fire department (should be reported in item 6.)

a. Firefighters 024

Include

- · Persons engaged in fire suppression and prevention
- · Employees trained in these activities but performing other duties such as dispatching, emergency medical care, etc.
- Paid volunteer firefighters (should be reported as part-time employees)

Exclude

Unpaid volunteer firefighters

(1) Full-time employees and gross payroll for the pay period that includes March 12, 2017

Full-time Payroll Code

Number of **Full-time Employees**

Gross Payroll for Full-time Employees Mil. \$Bil.

Thou.

Dol.

(2) Part-time employees, gross payroll, and hours for the pay period that includes March 12, 2017

Part-time

Payroll

Number of Part-time Employees

\$Bil.

Mil.

Gross Payroll for Part-time Employees Thou.

Dol.

Part-time Hours Paid

b. Other fire protection employees 124

Include

- All fire protection employees not reported in item 4a.
- Fire administrative staff
- If handled by the fire department: Emergency (911) dispatching & emergency medical technicians (EMTs)

(1) Full-time employees and gross payroll for the pay period that includes March 12, 2017

Full-time

Payroll

Number of Full-time Employees Gross Payroll for Full-time Employees

\$Bil.

Thou.

Dol.

(2) Part-time employees, gross payroll, and hours for the pay period that includes March 12, 2017

Part-time Payroll Code

Number of Part-time Employees

Gross Payroll for Part-time Employees \$Bil.

Mil.

Thou.

Dol.

Payroll Codes

W = Weekly;

B = Bi-Weekly; T = Twice a Month;

M = Monthly;

Q = Quarterly;

S = Semi-Annually;

A = Annually

SOCIAL SERVICES AND INCOME MAINTENANCE

5. Public welfare 079

Include

- · Employees performing maintenance of homes and other institutions for the needy
- Nursing home employees and social workers
- Employees performing administration of public assistance and veteran services
- Senior citizen and handicap transportation employees

- Hospital employees (should be reported in item 7.)
- a. Full-time employees and gross payroll for the pay period that includes March 12, 2017

Full-time

Pavroll

Number of Full-time Employees

\$Bil.

Gross Payroll for Full-time Employees Mil

Thou

Dol

b. Part-time employees, gross payroll, and hours for the pay period that includes March 12, 2017

Mil.

Part-time Payroll Code

Number of Part-time Employees

\$Bil.

Gross Payroll for Part-time Employees Thou.

Dol.

Part-time Hours Paid

6. Health 032

Include

- · Public health services and emergency medical services employees
- Mental health and outpatient clinic employees, visiting nurses, and animal control employees
- Alcohol and drug abuse employees
- Employees performing food and sanitary inspections
- Employees performing other environmental health activities (e.g., pollution control)

a. Full-time employees and gross payroll for the pay period that includes March 12, 2017

Full-time

Payroll

Number of Full-time Employees

\$Bil.

Mil.

Thou.

Gross Payroll for Full-time Employees

Dol.

b. Part-time employees, gross payroll, and hours for the pay period that includes March 12, 2017

Part-time

Number of Part-time Employees

\$Bil.

Gross Payroll for Part-time Employees Mil.

Thou.

Dol

Payroll Codes

W = Weekly; B = Bi-Weekly; T = Twice a Month;

M = Monthly; Q = Quarterly;

S = Semi-Annually;

A = Annually

7. Hospitals 036

Include

- · Employees of facilities providing inpatient medical care and institutions primarily for care and treatment of handicapped persons
- · Employees of institutions for the custody, treatment or general care of the mentally insane or emotionally disturbed
- Maternity and children hospital employees

Exclude

- Nursing home and welfare institution employees (should be reported in item 5.)
- a. Full-time employees and gross payroll for the pay period that includes March 12, 2017

Full-time Number of Payroll Full-time Employees Code

Gross Payroll for Full-time Employees Dol. \$Bil.

Mil. Thou.

b. Part-time employees, gross payroll, and hours for the pay period that includes March 12, 2017

Part-time Number of Payroll Part-time Employees Gross Payroll for Part-time Employees

Thou. \$Bil. Mil.

Part-time Hours Paid

ENVIRONMENT AND HOUSING

8. Solid waste management 081

Include

- · Recycling, garbage, and refuse collection and disposal employees
- Street cleaning employees
- Employees performing sanitary landfill operations
- a. Full-time employees and gross payroll for the pay period that includes March 12, 2017

Full-time

Number of

Gross Payroll for Full-time Employees Mil

Payroll **Full-time Employees** Code

\$Bil.

Thou.

Dol.

Dol.

b. Part-time employees, gross payroll, and hours for the pay period that includes March 12, 2017

Part-time Pavroll

Number of Part-time Employees

Gross Payroll for Part-time Employees Mil. Thou. \$Bil.

Dol.

Payroll Codes

W = Weekly;

B = Bi-Weekly; T = Twice a Month;

M = Monthly;

Q = Quarterly;

S = Semi-Annually;

A = Annually

9. Sewerage 080

Include

- · Employees providing maintenance and operation of sanitary and storm sewer systems
- Sewerage disposal plant employees

- Water supply employees (should be reported in item 12.)
- a. Full-time employees and gross payroll for the pay period that includes March 12, 2017

Payroll Code

Full-time Employees

Gross Payroll for Full-time Employees \$Bil.

Mil.

Thou.

Dol.

b. Part-time employees, gross payroll, and hours for the pay period that includes March 12, 2017

Part-time Payroll Code

Number of

Part-time Employees

Gross Payroll for Part-time Employees \$Bil.

Mil.

Thou.

Dol.

Part-time Hours Paid

10. Parks and recreation 061

Include

- · Employees of parks, playgrounds, swimming pools, and golf courses
- · Employees of auditoriums, museums, convention centers, and recreational centers
- Employees of marinas, zoos, and gardens
- a. Full-time employees and gross payroll for the pay period that includes March 12, 2017

Full-time

Payroll

Number of **Full-time Employees**

\$Bil.

Mil.

Gross Payroll for Full-time Employees Thou

Dol.

b. Part-time employees, gross payroll, and hours for the pay period that includes March 12, 2017

Part-time

Payroll Code

Number of Part-time Employees

\$Bil.

Mil.

Gross Payroll for Part-time Employees Thou.

Dol.

Payroll Codes

M = Monthly; Q = Quarterly; S = Semi-Annually; W = Weekly; B = Bi-Weekly; T = Twice a Month;

11. Natural resources 059

Include

- · Forestry and forest fire protection employees
- Flood control, irrigation and drainage employees
- · Agriculture and extension services employees
- a. Full-time employees and gross payroll for the pay period that includes March 12, 2017

Full-time Number of

Gross Payroll for Full-time Employees Mil.

Payroll Code

Full-time Employees

\$Bil.

\$Bil.

Thou.

Dol.

b. Part-time employees, gross payroll, and hours for the pay period that includes March 12, 2017

Part-time

Number of Payroll Part-time Employees Gross Payroll for Part-time Employees

Mil. Thou. Dol.

Part-time Hours Paid

UTILITIES

12. Water supply system 091

Include

- · Employees performing operation, maintenance, and construction of public water supply or distribution systems
- a. Full-time employees and gross payroll for the pay period that includes March 12, 2017

Full-time Payroll

Number of

Gross Payroll for Full-time Employees

Full-time Employees Code

\$Bil.

Mil. Thou. Dol.

b. Part-time employees, gross payroll, and hours for the pay period that includes March 12, 2017

Part-time Payroll Code

Number of Part-time Employees

\$Bil. Mil.

Gross Payroll for Part-time Employees Thou.

Dol.

Payroll Codes

M = Monthly; Q = Quarterly; S = Semi-Annually; A = AnnuallyW = Weekly; B = Bi-Weekly; T = Twice a Month;

13. Electric power system 092

Include

· Employees performing operation, maintenance, and construction of public electric power supply or distribution systems

a. Full-time employees and gross payroll for the pay period that includes March 12, 2017

Full-time

ayroll Code

Number of Full-time Employees

\$Bil.

Gross Payroll for Full-time Employees Mil.

Thou.

Dol.

b. Part-time employees, gross payroll, and hours for the pay period that includes March 12, 2017

Part-time

Payroll Code

Number of Part-time Employees

\$Bil.

Gross Payroll for Part-time Employees Mil.

Thou.

Dol.

Part-time Hours Paid

14. Natural gas supply system 093

Include

• Employees performing operation, maintenance, and construction of public natural gas supply or distribution systems

a. Full-time employees and gross payroll for the pay period that includes March 12, 2017

Full-time

Payroll Code

Full-time Employees

\$Bil.

Gross Payroll for Full-time Employees Mil.

Thou.

Dol.

b. Part-time employees, gross payroll, and hours for the pay period that includes March 12, 2017

Part-time

Payroll Code

Number of Part-time Employees

\$Bil.

Gross Payroll for Part-time Employees Mil.

Thou.

Dol.

Payroll Codes

W = Weekly; B = Bi-Weekly; T = Twice a Month; M = Monthly; Q = Quarterly; S = Semi-Annually; A = Annually

15. Transit system 094

Include

• Employees performing operation, maintenance, and construction of public mass transit systems, such as subways, surface rails, and buses

Exclude

• Employees of transit systems exclusively for handicapped persons or senior citizens (should be reported in item 5.)

a. Full-time employees and gross payroll for the pay period that includes March 12, 2017

Full-time Payroll

Number of Full-time Employees

Gross Payroll for Full-time Employees \$Bil. Thou.

Mil.

b. Part-time employees, gross payroll, and hours for the pay period that includes March 12, 2017

Part-time

Number of

Gross Payroll for Part-time Employees Mil.

Payroll Code Part-time Employees

\$Bil.

Thou.

Dol.

PART 2 - EMPLOYEES, PAYROLL, AND PART-TIME HOURS - (Continued) **Payroll Codes** W = Weekly; B = Bi-Weekly; T = Twice a Month; M = Monthly; Q = Quarterly; S = Semi-Annually; A = Annually **OTHER ACTIVITIES** 16. All other 089 Include Employees performing other activities not reported elsewhere Employees concerned with elections and voter registration Protective inspection and enforcement employees (building, electrical, etc.) Motor pool, general public building maintenance, parking facilities, and engineering employees Emergency (911) dispatching employees not handled by the fire department Employees providing county supervision of public school districts Homeland security and emergency magagement employees School system employees and payrolls a. Full-time employees and gross payroll for the pay period that includes March 12, 2017 Gross Payroll for Full-time Employees Number of Payroll Mil. Thou. Dol. Code Full-time Employees \$Bil. b. Part-time employees, gross payroll, and hours for the pay period that includes March 12, 2017 Part-time Gross Payroll for Part-time Employees Number of Payroll Code Part-time Hours Paid Part-time Employees \$Bil. Mil. Thou. Dol. c. Please list the major job functions reported above in All other (16a. and 16b.) (1) Job Function Specify: (a) Full-time employees and gross payroll for the pay period that includes March 12, 2017 Full-time Gross Payroll for Full-time Employees Number of Full-time Employees \$Bil. Mil. Thou. Dol. (b) Part-time employees, gross payroll, and hours for the pay period that includes March 12, 2017

Gross Payroll for Part-time Employees

Thou.

Part-time Hours Paid

Part-time

Payroll

Number of

Part-time Employees

\$Bil.

Payroll Codes

B = Bi-Weekly; W = Weekly: T = Twice a Month;

M = Monthly; Q = Quarterly; S = Semi-Annually;

A = Annually

(2) Job Function

Specify:

(a) Full-time employees and gross payroll for the pay period that includes March 12, 2017

Full-time

Pavroll Code

Number of Full-time Employees

Gross Payroll for Full-time Employees \$Bil. Mil.

Thou.

Dol.

(b) Part-time employees, gross payroll, and hours for the pay period that includes March 12, 2017

Part-time

Pavroll

Number of Part-time Employees \$Bil.

Gross Payroll for Part-time Employees Mil.

Thou.

Dol.

Part-time Hours Paid

(3) Job Function

Specify:

(a) Full-time employees and gross payroll for the pay period that includes March 12, 2017

Full-time

Payroll

Number of Full-time Employees

\$Bil.

Gross Payroll for Full-time Employees Mil.

Thou.

Dol.

(b) Part-time employees, gross payroll, and hours for the pay period that includes March 12, 2017

Part-time

Payroll Code

Number of Part-time Employees

Gross Payroll for Part-time Employees \$Bil.

Mil.

Thou.

Dol.

Part-time Hours Paid

(4) Job Function

(a) Full-time employees and gross payroll for the pay period that includes March 12, 2017

Full-time Payroll

Number of Full-time Employees

Gross Payroll for Full-time Employees \$Bil.

Mil.

Thou.

Dol.

(b) Part-time employees, gross payroll, and hours for the pay period that includes March 12, 2017

Part-time

Code

Number of Part-time Employees

Gross Payroll for Part-time Employees \$Bil.

PART 2 - EMPLOYEES, PAYROLL, AND PART-TIME HOURS - (Continued) **Payroll Codes** M = Monthly; Q = Quarterly;S = Semi-Annually; B = Bi-Weekly; A = AnnuallyW = Weekly; T = Twice a Month; (5) Job Function Specify: (a) Full-time employees and gross payroll for the pay period that includes March 12, 2017 Full-time Payroll Code Gross Payroll for Full-time Employees Number of Full-time Employees \$Bil. Mil. Thou. (b) Part-time employees, gross payroll, and hours for the pay period that includes March 12, 2017 Part-time Gross Payroll for Part-time Employees Number of Payroll Part-time Employees \$Bil. Mil. Thou. Dol. Part-time Hours Paid

(a) Full-time employees and gross payroll for the pay period that includes March 12, 2017

Full-time Payroll Number of Gross Payroll for Full-time Employees Code Full-time Employees \$Bil. Mil. Thou. Dol.

(6) Job Function

Specify:

(b) Part-time employees, gross payroll, and hours for the pay period that includes March 12, 2017

Part-time Payroll Number of Gross Payroll for Part-time Employees
Code Part-time Employees \$Bil. Mil. Thou. Dol. Part-time Hours Paid

17. TOTAL - (Sum of items 1. through 16.)

a. Full-time employees and gross payroll for the pay period that includes March 12, 2017

Full-time Payroll	Number of	Gross	Payroll for Fu	ıll-time Employ	ees
Code	Full-time Employees	\$Bil.	Mil.	Thou.	Dol.
W					
В					
Т					
M					
Q					
S					
Α					

b. Part-time employees, gross payroll, and hours for the pay period that includes March 12, 2017

Part-time Payroll	Number of		ss Payroll fo	r Part-time Emp	loyees	
Code	Part-time Employees	\$Bil.	Mil.	Thou.	Dol.	Part-time Hours Paid
W						
В						
T						
M						
Q						
S						
Α						

PART 3 - REMARKS



5 Use this space for any explanations that may be essential in understanding the reported data.

Include

· Any significant changes to employment or payroll occurring within the last year

· Groups of employees for which you were unable to supply information

A note if the majority of the full-time employees work more than 40 hours per week

No Full or Part time employees, 1099	One Board member (gets \$400.00 per month	for secretary work
*			

Name of o	contact person	- Please print		Title of contact person	on - Please print	
Roy	Fox			Sectuary /	Clerk	
Area code	and phone nu	ımber	Extension	Area co	de and fax numb	er
435	469	1661		435	427	9502
Email Add	dress - Please r	orint			Date worksheet v (MM) (DD)	vas completed (YYYY)